

Course Syllabus

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ACAD 1100 - Academic Strategies

Tiger Prep Academy, Unit 1

3 credit hours

Online course at <https://memphis.instructure.com/>

Course Information

ACAD 1100 is to help new students make a successful transition to the University of Memphis, both academically and personally. This course aims to foster a sense of belonging, promote engagement in the curricular and co-curricular life of the university, articulate to students the expectations of the UofM and its faculty, help students develop and apply critical thinking skills, and help students continue to clarify their purpose, meaning, and direction.

Course Objectives

- Adapt and apply appropriate academic strategies to their courses and learning experiences.
- Develop positive relationships with peers, staff, and faculty.
- Identify and use appropriate campus resources and engage in opportunities that contribute to their learning within and beyond the classroom.
- Build skills and characteristics needed for academic success in the college classroom.

Textbooks

We use multiple open educational resources for this course, all of which are provided for students to access within the course shell.

We will also use an open source textbook, which is freely available online.

Dave Dillon. (2018). Blueprint for Success in College and Career. Available free here:

<https://press.rebus.community/blueprint2> [\(https://press.rebus.community/blueprint2\)](https://press.rebus.community/blueprint2)

Assessments (228 points)

- Quizzes (8): 45 points
 - Prep Academy Agreement
 - Understanding the Learning Cycle
 - Reading Comprehension Quiz
 - Paraphrasing Quiz
 - Note-taking Quiz
 - Topic Sentences Quiz
 - Thesis Statements Quiz
 - Plagiarism Quiz
- Discussion Posts (3): 45 points
 - Introduction Post
 - Active Learning Post
 - Note-taking Strategies Post
- Written Assignments: 138 points
 - Introduction Letter (12)

- Reflection on Your Potential (12)
- Reading Comprehension Practice (10)
- Sending an Email (10)
- Communication Reflection (12)
- Active Listening Reflection (12)
- Note-taking Practice (12)
- Note-taking Reflection (12)
- MLA Formatting Practice (10)
- Plagiarism Reflection (12)
- Recognizing Your Potential: Revision (12)
- Fantasy Career Essay (12)

Course Schedule

Week 1 (8/22-8/28): Prep Academy Orientation

Weeks 1 and 2 (8/22-9/4): Recognizing Your Potential

Weeks 3 and 4 (9/6-9/18): College Level Learning

Week 5 (9/19-9/25): College Communication

Weeks 6 and 7 (9/26-10/9): Study Skills

Week 8: Fall Break

Weeks 9 and 10 (10/17-10/30): Writing Effectively

Week 11 (10/31-11/6): Plagiarism and Academic Integrity

Weeks 12 and 13 (11/7-11/20): Recognizing Your Potential: Revisited

Weeks 14-16 (11-21-12/8): Unit Completion: Fantasy Career

Participation

Regular participation is required in this class. Participation requires that you:

- Log into Canvas several times a week
- Communicate with the instructor as a learning resource
- Check the course news page frequently for announcements
- Submit assignments to the assignment folder by their deadline

Communication

All communication should be done through your UofM email or the Canvas messaging system. Please allow 48 business hours for response.

Grading Scale

- A – 90 - 100 points
- B – 80 - 89 points
- C – 70 - 79 points
- D – 60 - 69 points
- F – 59 and below points

Attendance

Regular class attendance is required and will be monitored. As this is an online course, attendance will be measured by submission of assignments and course access history.

Feedback and Assignment Submission

- Assignment feedback and grades for all assignments will be provided no later than one week after the assignment deadline.
- Assignments must be submitted to the Canvas assignment folder and will not be accepted via email.
- Specific assignment deadlines will be located in the assignment folder and on the Canvas course calendar.

Library and Other Resources

- UofM Libraries: <https://www.memphis.edu/libraries/> (https://www.memphis.edu/libraries/)
- 24/7 Tutoring Access: <https://memphis.upswing.io/> (https://memphis.upswing.io/)
- Center for Writing and Communication: <https://www.memphis.edu/cwc/index.php>
(https://www.memphis.edu/cwc/index.php)
- Career Services: <https://www.memphis.edu/careerservices/> (https://www.memphis.edu/careerservices/)

Plagiarism

Plagiarism is a serious academic offense. The University of Memphis regards plagiarism as academic dishonesty. Consequences of plagiarism include failing an assignment, receiving a lower course grade, and even failing a course. According to the University of Memphis Code of Student Conduct "the term 'plagiarism' includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full or clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials."

You might be plagiarizing if you:

- Submit someone else's work as your own.
- Buy a paper from a papermill, website or other source.
- Copy sentences, phrases, paragraphs, or ideas from someone else's work, published or unpublished, without giving the original author credit.
- Replace select words from a passage without giving the original author credit.
- Copy any type of multimedia (graphics, audio, video, internet streams), computer programs, music compositions, graphs, or charts from someone else's work without giving the original author credit.
- Piece together phrases, ideas, and sentences from a variety of sources to write an essay without proper citation or your own thoughts.
- Build on someone else's idea or phrase to write your paper without giving the original author credit.
- Submit your own paper in more than one course without permission.

TurnItIn

Your written work may be submitted to Turnitin.com, or a similar electronic detection method, for an evaluation of the originality of your ideas and proper use and attribution of sources. As part of this process, you will be required to submit electronic copies of your written work. By taking this course, you agree that all assignments may undergo this review process and that the assignment may be included as a source document in Turnitin.com's restricted access database solely for the purpose of detecting plagiarism in such documents. Any assignment not submitted according to the procedures given by the instructor may be penalized or may not be accepted at all. (*Office of Legal Counsel, October 17, 2005*)

Students with Disabilities

Qualified students with disabilities will be provided reasonable and necessary academic accommodations if determined eligible by the office of Disability Resources for Students. Prior to granting disability

accommodations in this course, the instructor must receive written verification of a student's eligibility for specific accommodations. It is the student's responsibility to initiate contact with the office of Disability Resources for Students and to follow the established procedures to get registered with their department. The office of Disability Resources for Students is located at 110 Wilder Tower; 678-2880; www.memphis.edu/drs (<http://www.memphis.edu/drs>).

Dealing with Harassment

The University of Memphis believes it is important to respond to insensitive and inappropriate behavior in a spirit of collegiality, mutual respect, and professionalism. If you believe that you have been the target of discrimination by another student, faculty member, or staff member, due to age, disability, ethnicity, gender, race, religious beliefs, sexual orientation, or cultural group membership, you can choose to pursue one or more of the following avenues:






1. The most direct approach, if you feel comfortable doing so, is to speak directly to the person whose behavior you consider to be inappropriate.
2. You may speak to the instructor, the Department Chair (678-2716), or the University's Affirmative Action Officer (678-2713).
3. You may contact the Assistant Dean of Students (678-2298), in the Office of Student Judicial Affairs.

It is important that you speak immediately to someone, with whom you feel comfortable, in order that your concerns can be handled promptly and fairly. In all complaints of discrimination, including sexual harassment, the Office of Institutional Equity will be notified.

Technical Support/UM Helpdesk

901.678.8888; helpdesk.memphis.edu

Course Summary:

Date	Details	Due
	 Active Learning Discussion Post (https://memphis.instructure.com/courses/53040/assignments/503513)	
	 Active Listening Reflection (https://memphis.instructure.com/courses/53040/assignments/503516)	
	 Anastasia Reading Comprehension Quiz (https://memphis.instructure.com/courses/53040/assignments/503508)	
	 Communication Reflection (https://memphis.instructure.com/courses/53040/assignments/503517)	
	 Fantasy Career Essay Assignment (https://memphis.instructure.com/courses/53040/assignments/503518)	

Date

Details

Due

 [Introduction Discussion Post](https://memphis.instructure.com/courses/53040/assignments/503515)
(<https://memphis.instructure.com/courses/53040/assignments/503515>)

 [Introductory Letter Writing Assignment](https://memphis.instructure.com/courses/53040/assignments/503519)
(<https://memphis.instructure.com/courses/53040/assignments/503519>)

 [MLA Formatting Practice Assignment](https://memphis.instructure.com/courses/53040/assignments/503520)
(<https://memphis.instructure.com/courses/53040/assignments/503520>)

 [Note-taking Practice Assignment](https://memphis.instructure.com/courses/53040/assignments/503521)
(<https://memphis.instructure.com/courses/53040/assignments/503521>)

 [Note-taking Quiz](https://memphis.instructure.com/courses/53040/assignments/503510)
(<https://memphis.instructure.com/courses/53040/assignments/503510>)

 [Note-taking Reflection](https://memphis.instructure.com/courses/53040/assignments/503522)
(<https://memphis.instructure.com/courses/53040/assignments/503522>)

 [Note-taking Strategies Discussion Post](https://memphis.instructure.com/courses/53040/assignments/503514)
(<https://memphis.instructure.com/courses/53040/assignments/503514>)

Date

Details

Due



Paraphrasing Quiz

<https://memphis.instructure.com/courses/53040/assignments/503523>



Plagiarism Quiz

<https://memphis.instructure.com/courses/53040/assignments/503524>



Plagiarism Reflection

<https://memphis.instructure.com/courses/53040/assignments/503525>



Prep Academy Agreement

<https://memphis.instructure.com/courses/53040/assignments/503511>



**Reading Comprehension
Practice Assignment**

<https://memphis.instructure.com/courses/53040/assignments/503526>



**Recognizing Your Potential:
Revision**

<https://memphis.instructure.com/courses/53040/assignments/503527>



Reflection on Your Potential

<https://memphis.instructure.com/courses/53040/assignments/503528>

Date

Details

Due



[Sending an Email Assignment](#)

[\(https://memphis.instructure.com/courses/53040/assignments/503529\)](https://memphis.instructure.com/courses/53040/assignments/503529)



[Thesis Statements Quiz](#)

[\(https://memphis.instructure.com/courses/53040/assignments/503512\)](https://memphis.instructure.com/courses/53040/assignments/503512)



[Topic Sentences Quiz](#)

[\(https://memphis.instructure.com/courses/53040/assignments/503509\)](https://memphis.instructure.com/courses/53040/assignments/503509)



[Understanding The Learning](#)

[Cycle Quiz](#)

[\(https://memphis.instructure.com/courses/53040/assignments/503530\)](https://memphis.instructure.com/courses/53040/assignments/503530)
